Allergy Injection Therapy Information

The patient listed above has requested that McKinley Health Center administer allergen immunotherapy ordered by you. We are pleased to do so as an agent for you.

ORDERS
In order to facilitate this process, please complete the enclosed order sheet. We work with hundreds of allergy patients and allergist offices throughout the United States. Each allergy office maintains its own forms for recordkeeping and the variation among them is tremendous. As a consequence, we have standardized our own recordkeeping to minimize the likelihood of error.

VIALS
Each vial of allergy vaccine should be labeled with:
- patient name
- dilution
- vial number
- expiration date
- extract name(s)
- prescriber’s name

Inadequately labeled vials are considered potentially unsafe and will be returned. Vials that are damaged or with cloudy contents will also be returned.

OUR PRACTICES

- We adhere to the allergen immunotherapy practice parameters of the American Academy of Allergy, Asthma, and Immunology.
- We do not administer injections unless one of our physicians or nurse practitioners is on site. Patients who we serve agree to stay at least 20 minutes after each injection unless you specify a longer period of time. We maintain allergy vaccine in a temperature-monitored refrigerator that notifies us remotely if it goes out of range. We do not administer allergy vaccine that is beyond its labeled expiration date. We prefer written orders (which can be faxed to 217-244-3067.) When we need an order clarification from you, we will not perform your patient’s injections until we receive it. Please expect our nurses to read back your telephone orders to provide you with an opportunity to verify their accuracy.
- McKinley Health Center maintains a list of dangerous abbreviations as supported within the medical field. These abbreviations cannot be accepted on orders or other documentation. Trailing zeroes cannot be used for whole number amounts (2.0 is unacceptable, 2 is correct.) Decimal fractions must contain a leading zero (.05 is unacceptable, 0.05 is correct). This practice helps us to prevent errors caused by decimal placement. Should your office ever use an abbreviation on our do-not-use list, we will call you for clarification.
- When patients return from their seasonal breaks, they are often late for their next injection. If we are provided up front with late schedules and minimal dosing schedules for your patient, we will not need to call you for instructions.

Thank-you for your cooperation.